



Division of Specialized Care for Children

Provider Notice

DATE: 10/30/24

Dear Nursing Agency,

Thank you for your continued service to those enrolled with DSCC's Home Care program that is operated on behalf of the Illinois Department of Healthcare and Family Services (HFS).

This notice is being sent as a reminder that nursing agencies must submit all new nurses and CNAs providing services to Home Care participants to DSCC for required safety checks. This requirement is outlined in the Requirements for Nursing Agencies (item 10), reviewed and signed annually by the Director of Nursing (DON). The Requirements form is also referenced in the Guidelines for Nursing Agencies Handout, discussed during the initial agency approval process, and reinforced in annual audits and nursing agency webinars. When agencies hire licensed parent caregivers to provide paid nursing services, they must also notify the DSCC.

The following should be provided to the participant's assigned Care Coordinator or the agency's assigned liaison (regardless of if training hours are requested):

- Nurse/CNA full name.
- Nurse/CNA date of birth.
- License number (RNs/LPNs) or social security number (CNA).
- Name of the participant(s) nurse/CNA will staff.

As Home Care Operating Agency, DSCC is responsible for nursing quality assurance, including at the individual healthcare worker level. This includes maintaining a Watch List to closely monitor or restrict individuals posing a health and safety risk to DSCC participants. **It is imperative that all new staff are vetted by DSCC prior to working Home Care cases to ensure the nurse/CNA is safe to work with our population.**

This notice will also be posted to DSCC's website: <https://dsc.uic.edu/home-care-provider-notice/>. We thank you for your continued service to our shared participants. If you have any questions, please contact your DSCC nursing agency liaison.