

## Division of Specialized Care for Children

# HIPP Program Tip Sheet

The Health Insurance Premium Payment (HIPP) Program pays health insurance premiums for some children who have high medical costs and who have private health insurance available. The health insurance the participant is eligible for must be cost-effective. The insurance can be available directly to the participant or through someone else, such as a parent. The child must have Medicaid and private insurance at the time of application.

HIPP is available if the child has a serious illness or disease.

HIPP is available to all children receiving cash or medical insurance except for the following:

- Participants enrolled in spenddown
- Qualified Medicare Beneficiaries (QMB) only
- Specified Low-Income Medicare Beneficiaries (SLIB) only
- Participants of long-term care facilities or
- Participants enrolled in a health plan as required by a child support order

The Third Party Liability Section of the Bureau of Collections (BOC) runs HIPP. The BOC decides the cost-effectiveness of each health insurance policy on a case-by-case basis. When the health plan is cost-effective, the Illinois Department of Healthcare and Family Services (HFS) pays the premium for the child to one of the following:

- Health insurance carrier
- Employer
- Union or other organization
- Participant (reimbursement only)

To apply for the HIPP Program, you can use the online portal and upload all necessary documents. You can access the HIPP application and portal at <https://webappspt.illinois.gov/hfs/BocPortal/>. You must create an account to use the portal.

If you are unable to use the online portal, you can contact HIPP for the current application. You can email them at [hfs.boc.hipp@illinois.gov](mailto:hfs.boc.hipp@illinois.gov) or call the **HIPP Hotline at (217) 524-8268**.

**With your application, you also need:**

1. Physician's statement describing the child's condition and diagnoses. Please see our [Physician Letter of Medical Necessity Examples](#) for reference.
2. A summary of claims from your insurance company from the last six months.

To get the summary of claims, you can follow these steps for most insurance companies:

- a. Log in
  - b. Go to the claims tab
  - c. Filter the date range for the last six months
  - d. Choose a member (only the HIPP applicant)
  - e. Click apply
  - f. Change drop-down to show ALL instead of 10 (only on BCBS)
  - g. Select ALL
  - h. Download Excel
3. A copy of the front and back of the insurance card.
  4. The address where the premiums should be sent.

**You can mail your packet to:** HIPP Unit, P.O. Box 19149, Springfield, IL 62794.

You can also email everything to [hfs.boc.hipp@illinois.gov](mailto:hfs.boc.hipp@illinois.gov). **Make sure to include your child's name and Medicaid Recipient ID# when you send the email.**

Contact us at **(800) 322-3722**  
for questions or for more information!

Visit our website at [dsc.c.uic.edu](http://dsc.c.uic.edu).

