UPDATED Recommended Guidance for requesting PPE during COVID-19 response

This guidance provides updated recommendations for PPE requests related to the COVID-19 response.

1. **Hospitals:**
   a. **Do not enter PPE requests in IMATS.**
   b. Please refer to Attachment 8 from the Illinois Department of Public Health ESF-8 Plan

2. **Local Health Departments:**
   a. **Do not enter PPE requests in IMATS.**
   b. Please refer to Attachment 10 from the Illinois Department of Public Health ESF-8 Plan

3. **Long-Term Care Facilities:**
   a. Notify the LHD that PPE is needed.
   b. If no resources exist, LHD requests via resource request process

4. **Healthcare coalition members other than hospitals, LHDs, and LTCs:**
   a. Work with the LHD and RHCC and in your region for resource requests.

5. **Law enforcement, ILEAS, fire, police, all other non-medical first responders:**
   a. Notify the local EMA that PPE is needed.
   b. Local EMA requests resources via resource request process

*Please continue to attempt procurement of PPE through your local supply chain or vendor.*
Hospital Disaster Resource Request Flowchart
(Request for Medical Resources)

Local Hospital affected by disaster
- Needs Met → Handled internally: updates resource hospital, local EMA, LHD, IDPH, RHCC as needed per local plans
- Needs Not Met → Contacts Resource Hospital

Local Hospital affected by disaster
- Contacts LHD; LHD forwards request to local EMA

Contacts local EMA
- Needs Met → Local hospital updates resource hospital, RHCC, LHD, IDPH as necessary
- Needs Not Met → RHCC pushes request back to the affected hospital. RHCC continues to provide assistance with coordination.

IEMA

SEOC

IDPH SEOC Liaison
- IDPH communicates with RHCC for intelligence gathering, information dissemination, additional resource requests, and coordination of efforts.
Local Health Department Resource Request Flowchart

LHD(s) impacted by disaster

- **Needs met**
  - Handled internally or through IPHAMAS; notifies IDPH and local partners per regional response plan

- **Medical or Non-medical**
  - **Medical (RFMR)**
    - Engage regional response plan (RHCC/HCC)
    - **RFMR met**
      - Notifications to IDPH and local partners per regional response plan
      - Engage IDPH ESF-8 Plan (RHCC notifies IDPH of request for inter-regional transfer from RHCCs in other PHMSRRs)
      - **RFMR met**
        - Notifications to IDPH and local partners per IDPH ESF-8 Plan
        - RHCC advises LHD to submit RFMR to local EMA; IDPH coordinates with IEMA

  - **Non-medical (RFR)**
    - EMA (or as defined by local EOP)
    - **RFR filled**
      - Notifications per IDPH ESF-8 Plan
    - **No**
      - IEMA/SEOC

- **Yes**
  - Notifications to IDPH and local partners per regional response plan

- **No**
  - RHCC advises LHD to submit RFMR to local EMA; IDPH coordinates with IEMA

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<thead>
<tr>
<th>Acronym</th>
<th>Description</th>
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<tbody>
<tr>
<td>EMA</td>
<td>Local Emergency Management Agency of the Authority Having Jurisdiction (AHJ)</td>
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<tr>
<td>EOP</td>
<td>Emergency Operations Plan for AHJ</td>
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<td>IPHMAS</td>
<td>Illinois Public Health Mutual Aid System</td>
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<td>LHD</td>
<td>Local Health Department</td>
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<td>RHCC</td>
<td>Regional Hospital Coordinating Center</td>
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<td>State Emergency Operations Center</td>
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<tr>
<td>PHMSSR</td>
<td>Public Health and Medical Services Response Region</td>
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