The minimum acceptable qualifications for a Medical Social Consultant are:

1. Master’s degree from an accredited school or university of social or behavioral science or related health specialty.

2. Three years of progressively more responsible full-time experience in practice of social work in a medical/clinical or other social service agency setting.

FUNCTION:

The DSCC Medical Social Consultant provides care coordination services to families eligible for DSCC Home Care services within a particular geographic area. Provides consultation to other members of the multi-disciplinary team utilizing skills and knowledge acquired from academic training and professional experience as a Social Worker.

WORK ACTIVITIES:

Provides care coordination services:

- Assists families in collecting necessary medical and financial information to determine eligibility for Home Care Services:
- Refers cases to the entity or entities identified by Healthcare & Family Services (HFS) responsible for conducting the eligibility determination for the Home Care Program.
- Develops and implements a care coordination plan that is family-centered, community-based and coordinated.
- Monitors the care plan activities.
- Revises the care coordination plan to address the changing and ongoing concerns and priorities of the family.
- Coordinates all available health care benefits.
- Assist families as they interview prospective home care providers to assess suitability and monitors provider services.

Participates as a member of the Home Care Program multi-disciplinary team:

- Complies with University, Division, Regional Office and HFS policy and procedures.
• Provides state-of-the-art discipline based expertise to the Home Care Regional Office multi-disciplinary team.
• Complies with state and federal regulations related to children enrolled in the Home Care Program or any subsequent program related to in-home care for children with complex medical needs.

Promotes interagency collaboration and an organized network of integrated services:

• Provides community education programs regarding DSCC services.
• Participates in developing and/or implementing a networking plan for the Home Care Regional Office.

Participates in special projects, as assigned, impacting DSCC:

• Participates in agency committees/projects on a regional or statewide basis.
• Performs other duties as assigned.
• Attends all internal staffings on assigned home care clients, and provides technical assistance and assesses compliance with current policy and procedure.
• Provides technical assistance and training to new case coordinators as needed.
• Act as liaison between the Home Care Regional Office, HFS and DHS on assigned cases.

KNOWLEDGE REQUIRED BY THE JOB:

Dependent upon job title, the Home Care Program Medical Social Consultant or Nursing Consultant should be knowledgeable regarding:

• Anatomy, physiology, and pathophysiology
• Medical terminology.
• Pharmacology
• Normal growth and development.
• Chronic health impairments.
• Medical equipment/supplies related to technology dependent children.
• Laws related to children.
• Guardianship, adoption and custody.
• Therapeutic approaches in the treatment of children and families.
• Psychopathology.
• Community resources for the economic, social, psychological and medical needs of the family.
• Eligibility criteria for the Home Care Program.

Dependent upon job title, the Home Care Program Medical Social Consultant or Nursing Consultant should have demonstrated skills in the following areas:

• Counseling and crisis intervention.
• Development of an appropriate family centered care plan.
• Accurate interpretation of psychological/social reports, documents and reference books.
• Compliance with University Policy and Rules.
• Compliance with DSCC Rules, Policy and Procedures.
• Compliance with HFS policies and procedures related to the Home Care Program
• Assessment of family dynamics and social service needs.
• Assessment of medical needs.
• Accurate interpretation of nursing reports.
• Effective care coordination.
• Training of staff and families.
• Compliance with policies and procedures related to the planning, monitoring and
evaluating the adequacy of home care services.

The University of Illinois at Chicago is an Equal Opportunity, Affirmative Action employer. Minorities, women, veterans and individuals with disabilities are encouraged to apply.

The University of Illinois may conduct background checks on all job candidates upon acceptance of a contingent offer. Background checks will be performed in compliance with the Fair Credit Reporting Act.